



## **Marion-Polk Food Share Board of Directors Meeting Minutes**

Thursday, December 1, 2016

**Board Members Attending:** Alex Beamer, Cheryl Wells, Jim Green, Courtney Knox Busch, Dick Yates, Bernadette Mele, Warren Bednarz, John Burt, George Happ, Julie Huckestein, Mike Garrison, Frances Alvarado, Eileen Zielinski

**Staff Members Attending:** Rick Gaupo, Ian Dixon-McDonald, Julie Hambuchen, Rebecca Long, Corrina Hawkins, Holly Larson, Eileen DiCicco, Abisha Dunivin

**Guests Attending:** Chuck Swank and Ryan Pasquarella of Grove, Mueller & Swank

### **Call to Order:**

**Alex Beamer** called the meeting to order at 8:17 a.m.

### **Guest Introductions:**

**Rick Gaupo** introduced **Chuck Swank** and **Ryan Pasquarella** of Grove, Mueller & Swank, with whom the Food Share has been partnering for many years on our audit. Rick offered appreciation for Grove, Mueller & Swank's partnerships without the community and good work with nonprofits.

### **Consent Agenda:**

**Alex Beamer** presented the following consent agenda items:

1. Board meeting minutes, October 27, 2016
2. MPFS financial statements ending October 31, 2016

**Jim Green** motioned to approve all consent agenda items, **Warren Bednarz** seconded, and the motion was unanimously moved.

### **Audit & Executive Session:**

**Chuck Swank** expressed appreciation for the timeliness of the audit of the fiscal year ending June 30, 2016. **Chuck** also characterized Grove, Mueller & Swank's unmodified opinion, the best possible, as

unsurprising. In the single audit required for receiving federal funds over \$750,000, there were no findings. **Chuck** added that the balance sheet remains very strong, with almost 100% in equity. **Rick Gaupo** noted that program revenue has grown tremendously, at one-fifth of all revenue. **Chuck** shared that donations, four-fifths total revenue, reflect the most committed donor base he has seen, with the Food Share having introduced the concept of sustaining donors to the area.

**Alex Beamer** adjourned the board meeting to executive session at 8:30 a.m. to discuss the audit and CEO performance review. The public board meeting session resumed at 9:02 a.m.

#### **Development Update:**

**Julie Hambuchen** referred board members to the meeting packet for the report on Chefs' Nite Out, thanking them for their participation. The revenue generated was about the same as last year.

**Julie** introduced a City of Salem resolution to request general funds for emergency food purchase, asking for the amount received three years ago, which is higher than received the last two years. **Mike Garrison** motioned to approve the resolution, **Bernadette Mele** seconded, and the motion was moved with one abstention by **Courtney Knox Busch** who is a City of Salem employee.

Julie also announced that we received \$5,000 in donations on Giving Tuesday, which is a good amount. She added that while we could devote more time and effort to Giving Tuesday, our strategy is to invest resources where they will yield more revenue.

#### **Strategic Planning:**

**Rick Gaupo** asked the board, “What programs would you like to see the Food Share offer?” to generate ideas on ways the Food Share can be an agent of change for the community. Rich discussion followed, in which board members and staff present shared their ideas. **Rick** will synthesize these ideas in support of the strategic planning process.

#### **Adjournment:**

**Alex Beamer** adjourned the meeting at 9:39 a.m.

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Rebecca Long  
Executive Assistant

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Courtney Knox Busch  
Board Secretary