



Marion-Polk Food Share
Board Packet
March 23, 2017

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Please note: Financial reports are in a separate packet to the Board.



AGENDA

Board of Directors Meeting
Thursday, March 23, 2017

8:00 – 8:15	Light Breakfast	
8:15 – 8:20	Call to Order – Alex Beamer Guest Introductions – Rick Gaupo	
8:20 – 9:15	Advocacy and Board Engagement – Susannah Morgan, CEO of Oregon Food Bank Many of the most effective and impactful non-profit organization have taken on the dual role of “Serve and Advocate.” Susannah will share how OFB’s board of directors discusses and decides what issues OFB takes an active role in advocacy.	
	Consent Agenda – Alex Beamer - Board Meeting Minutes, Feb 23, 2016 - Financial Statements ending Feb 28, 2017 - Revised Budget 16-17	Action: Board Vote
9:15 – 9:20	Aumsville Food Pantry – Auzeen - Vote on the Aumsville Food Pantry	Action: Board Vote
9:20 – 9:30	Finance Update – Jim Green - Update on Food Share financial status - Forecasted 17-18 budget.	
9:30	Adjournment – Alex Beamer	





Marion-Polk Food Share Board of Directors Meeting Minutes

Thursday, February 23, 2017

Board Members Attending: Alex Beamer, Cheryl Wells, Jim Green, Courtney Knox Busch, Dick Yates, Bernadette Mele, Warren Bednarz, John Burt, George Happ, Brenda Tuomi, Frances Alvarado, Eileen Zielinski, Walter Smith

Staff Members Attending: Rick Gaupo, Abisha Dunivin, Ian Dixon-McDonald, Julie Hambuchen, Rebecca Long, Rob Crenshaw, Corrina Hawkins, Holly Larson

Call to Order:

Alex Beamer called the meeting to order at 8:15 a.m.

Guest Introductions:

Rick Gaupo welcomed board member-elect **Walter Smith**, and **Julie Hambuchen** introduced new Donor and Data Services Manager **Rob Crenshaw**, stepping into a position created a year ago. This position allows for Director of Stewardship **Corrina Hawkins** to oversee interactions with major donors. **Rob** joins the Food Share with a background in nonprofit development, most recently with Oregon Food Bank.

Governance Committee Update:

Cheryl Wells presented **Walter Smith's** application to the Food Share Board of Directors. Committee member **John Burt** expounded on **Walter's** background as a vice-president of NORPAC, a major donor to the Food Share of locally grown, high quality products. **John** added that the committee recommends board membership due to **Walter's** interest in the Food Share and serving the community, as well as his business position in partnership with the Food Share's mission.

John Burt motioned that the Board approve board membership for **Walter Smith** for a two-year term to even board member term expiration dates, **Warren Bednarz** seconded, and the motion was unanimously approved.

Cheryl Wells next introduced a resolution to form the Community Impact Committee, a board committee which will provide perspective and recommendations on how the Food Share's programs and services are fulfilling its mission in the community. The committee's work will include considering new program opportunities in addition to measuring the impact of current ones. A rough draft of a committee charter was presented; it would be fleshed out in committee.

Warren Bednarz motioned that the Board pass the resolution to form the Community Impact Committee. **George Happ** seconded, and the motion was unanimously approved.

Consent Agenda:

Alex Beamer presented the following consent agenda items:

1. Board meeting minutes, December 1, 2016
2. MPFS financial statements ending January 31, 2017

George Happ motioned to approve all consent agenda items, **Eileen Zielinski** seconded, and the motion was unanimously moved.

Budget & Finance Update:

Jim Green shared that the Food Share is \$160,000 ahead of the revised budget, \$400,000 ahead of last year at this time. Revenues are up and expenses are down, resulting in the Food Share's healthy financial position. The Budget & Finance Committee recommends acceptance of January's revised budget without further discussion needed. (The revised budget was not presented for a board vote due to the replacement of the January board meeting with an outing to the Oregon Food Bank Network Quarterly Meeting January 26.)

Jim Green motioned to approve the January 2017 proposed revised budget; **Cheryl Wells** seconded, and the motion was unanimously approved.

2016-17 Fiscal Year-to-Date Semi-Annual Food Report:

Abisha Dunivin presented the Food Report which conveys how well the Food Share is meeting client needs and helps to address the question of whether the Food Share's goals fit the need. The Board expressed appreciation for this report and made suggestions for small changes to increase understandability of the Food Share's efficacy in food resourcing and distribution.

Development Update:

Julie Hambuchen echoed the good news that donation revenue is over projection. **Julie** shared that the Brenden Family Foundation sustainer match has generated growth of \$44,000 in new & increased sustainer pledges. In grant news, Julie related that DEQ is supporting retail food recovery, Salem

Health is supporting the Food Share's veggie voucher program, and the Collins Foundation is supporting the Youth Farm with a grant of \$85,000 over three years. In addition, OFB is providing \$25,000 toward a barcoding system to increase ease and accuracy of inventory tracking. The Community Services and Housing Commission recommended that the Food Share be awarded \$170,000 for food purchase and staffing support. Final approval will come from Salem City Council.

Julie concluded by revealing the spike in donor numbers. Switching to a mailing house has resulted in the highest number of donors in Food Share history.

Around the Network:

Rick Gaupo shared with the Board trends from around the Oregon Food Bank Network of regional food banks. Two trends to note were:

1. Across the network, regional food banks are seeing a slight decrease in the number of food pantries. It's not a massive closure of food pantries, but just a few here and there. Pantries primarily close because of loss of key volunteer leadership. This is an issue to watch as food pantries serve as the primary food distribution model used by regional food banks.
2. Related to the above, more regional food banks are moving towards some of their work including direct service, whether that's running their own pantries, operating mobile food pantries, or similar programs.

Strategic Planning:

Rick Gaupo shared with the Board where the organization was in the strategic planning process. Currently, the work is defining the key strategic areas of focus for Food Share. More information will be coming to the Board in the next few months.

Adjournment:

Alex Beamer adjourned the meeting at 9:30 a.m.

Courtney Knox Busch
Board Secretary



Date: March 13, 2017
To: Marion-Polk Food Share Board of Directors
From: Auzeen Rasaie
Re: New Agency Partner – Aumsville Food Pantry

The following agency has submitted a request to become an official Partner Agency of Marion-Polk Food Share. They have completed the initial application and review process, and have been approved for acceptance by the appropriate Programs and Operations Department staff.

Agency Name: Aumsville Food Pantry

Location: 10153 Mill Creek Rd Aumsville, OR 97325

Type of Service: Weekly Food Pantry

Date and Time of Service: Every Thursday, 9:00-11:30, 3:00-5:00

Number of Persons Served: 600-625 individuals

Agency Type: Priority 1A, USDA

The Aumsville Food Pantry is coordinated and supported by Aumsville Pentecostal Church, and has support from many local businesses and community partners. The pantry has been an MPFS Partner Agency utilizing the Neighborhood Fresh Connect program since October 2016 and have continued to perfect their ability to locally source food and funds for those in need through community partnerships.

Aumsville Food Pantry has applied as a 1A USDA Pantry. This means that they will be offered regular allocations of donated and USDA food, as well as have the ability to shop from our agency shopping area in the warehouse. As an agency, they will pick up their allocations once a week and warehouse shop prior to their weekly distribution. This has minimal addition of work to our operations and programs department. Food allocated to a pantry of this size is also minimal in amount, so the addition of a pantry to our agency allocation will not significantly decrease the amount available to other agencies.

The community support and participation of the pantry makes the Aumsville Food Pantry a successful group and a good fit as an agency in the Marion-Polk Food Share network.

Attachments:

Agency Information

Aumsville Food Pantry Program Description

The Aumsville Food Pantry is coordinated and supported by Aumsville Pentecostal Church, and has support from many local businesses and community partners. The pantry has been an MPFS Partner Agency utilizing the Neighborhood Fresh Connect program since October 2016 and have continued to perfect their ability to locally source food and funds for those in need through community partnerships.

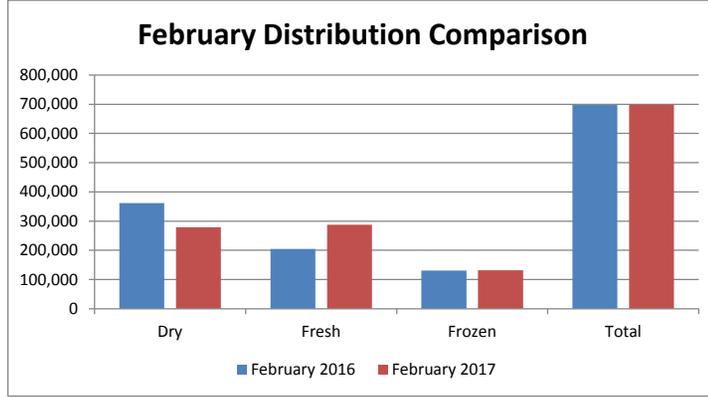
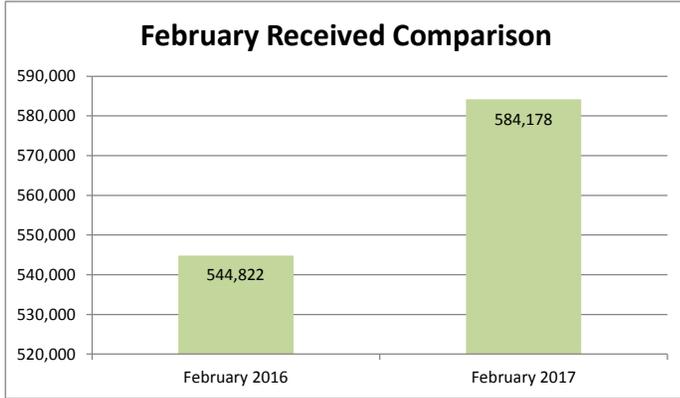
Aumsville Pentecostal Church has led the formation of the pantry, recognizing the widespread food insecurity that exists in Aumsville and neighboring towns. Current groups that are committed to participating are: Aumsville Historical Society, Feres Lumber, Pizza Peddler, Riverview Community Bank, Aumsville Elementary, Mountain View Wesleyan Church, Blazer Industrial, Willamette Greystone, Aumsville USPS, Aumsville City Hall/City of Aumsville, Aumsville Police Department, Aumsville Fire Department, Western Interlock, Inc., Economy Grocery, and Friends of Aumsville. Each week all aspects of the pantry are led by Aumsville Pentecostal church, including regular shopping at MPFS for fresh produce and bread, other food source pickups, updating marketing outreach on social media and other outlets, organizing volunteers, setting up and breaking down for pantry hours, monthly reporting, among other tasks. As word has continued to spread about this community effort, local school students from elementary, middle, and high schools are assisting with food drives and volunteering. The church is also currently in talks with other community members and businesses who have approached them with interested in participating. This group has done an exceptional job serving as leaders to rally the community in Aumsville and the surrounding areas. Additionally, this group is serving as a leadership team, providing guidance for how to best provide their community with other services in the most efficient way, through mentoring and community meetings and collaboration.

The Aumsville Food Pantry has been in operation since October 2016, when they opened they served 379 individuals, currently they have continued to have over 600 individuals monthly, with numbers rising as awareness continues to grow of the existence of this location. In addition to the pantry, Aumsville Pentecostal Church is working with MPFS Gardens Department to set up a community garden and have been avid partners for programs like Seed to Supper and Cooking Matters, recognizing the need to offer numerous resources to their community. Future plans include bilingual material, literacy programs, community garden, cooking classes, and mentor programs. The Aumsville Food Pantry has advertised through Facebook, local newspapers, signs outside of the church, and attending community events.

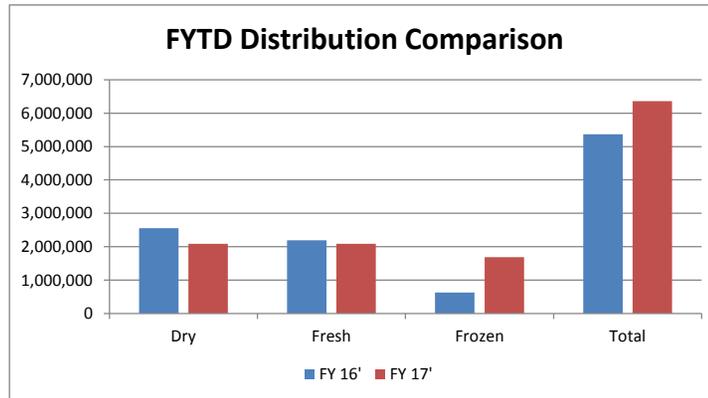
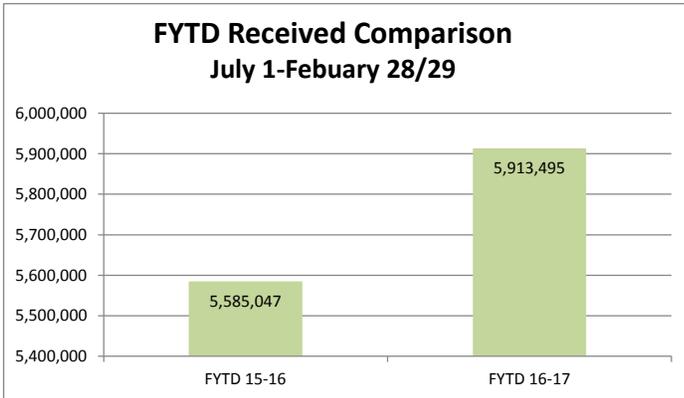
Aumsville Food Pantry's high level of attendance, continued growth, and organization has demonstrated that their exceptional level as success as a MPFS partner agencies in our current agency network.

MONTHLY FOOD REPORT FOR FEBRUARY

Monthly Receipts and Distribution Comparisons



FYTD Receipts and Distribution Comparisons



Purpose: The purpose of this report is to inform the Board on of our monthly, and year-to-date progress in both resourcing and distribution. This is where you can find the answer to questions such as "where are we at, compared to last year at this time?"

Detail: For the month of February we trended very close to last year's numbers for both receipts and distribution. Small, sustained gains in both continue to support overall FYTD growth in both areas. We are being told to expect to take possession of the annular Norpac/Farmers Ending Hunger donation (from the 2016 pack year) in late March or early April. We will identify that inventory impact as it hits the monthly reports.



Date: March 15, 2017
To: Marion-Polk Food Share Board of Directors
From: Julie Hambuchen
Re: Development news

Brenden Family Foundation Sustainer Match

The community has responded with enthusiasm to the \$75,000 Brenden Family Foundation match. New and increased pledges are flowing in during the Governor's State Employee Food Drive and the Rotary Food and Funds Drive, as well as in response to direct mail. We are currently updating our results, and we think that we'll finish up the match well before the end of the fiscal year. Stay tuned for another update soon.

Rotary Food and Funds Drive

The Rotary Food and Funds Drive is going strong. Rick kicked off the drive with successful presentations at 9 clubs in Salem, Dallas and Monmouth/Independence. The drive runs through the month of March, so we'll have a report on results in April.

Sustainer Appreciation Lunches

It's time again to share our gratitude for you and other members of the Sustainer Circle with a series of appreciation lunches. I would like to invite you to attend a lunch to represent the Board and visit with donors. We'd like to have three Board members at each lunch (more are welcome) and you are welcome to bring your spouse or other guests. The lunches take place from 11:45 am to 1:00 pm in the warehouse on these dates:

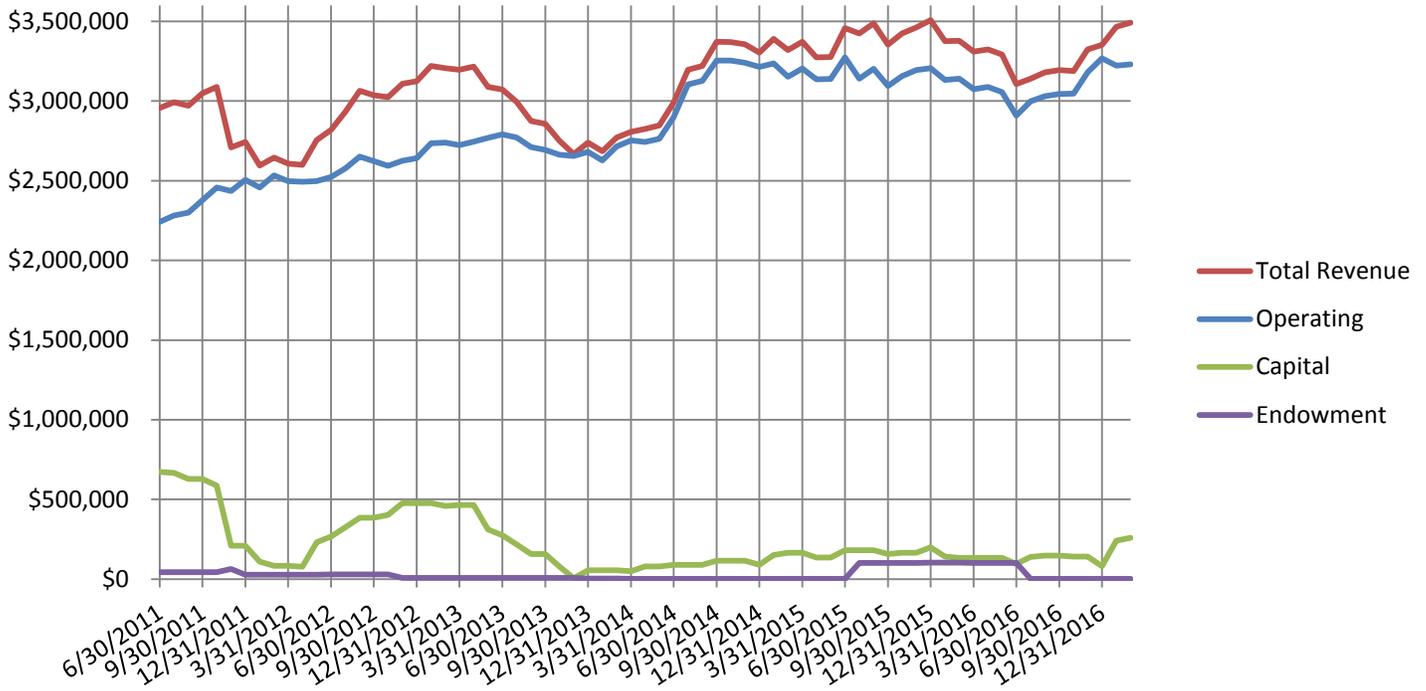
- Thurs, April 6
- Thurs, May 11
- Thurs, June 8

For the April 6 event, please RSVP to Julie by Friday, March 31.

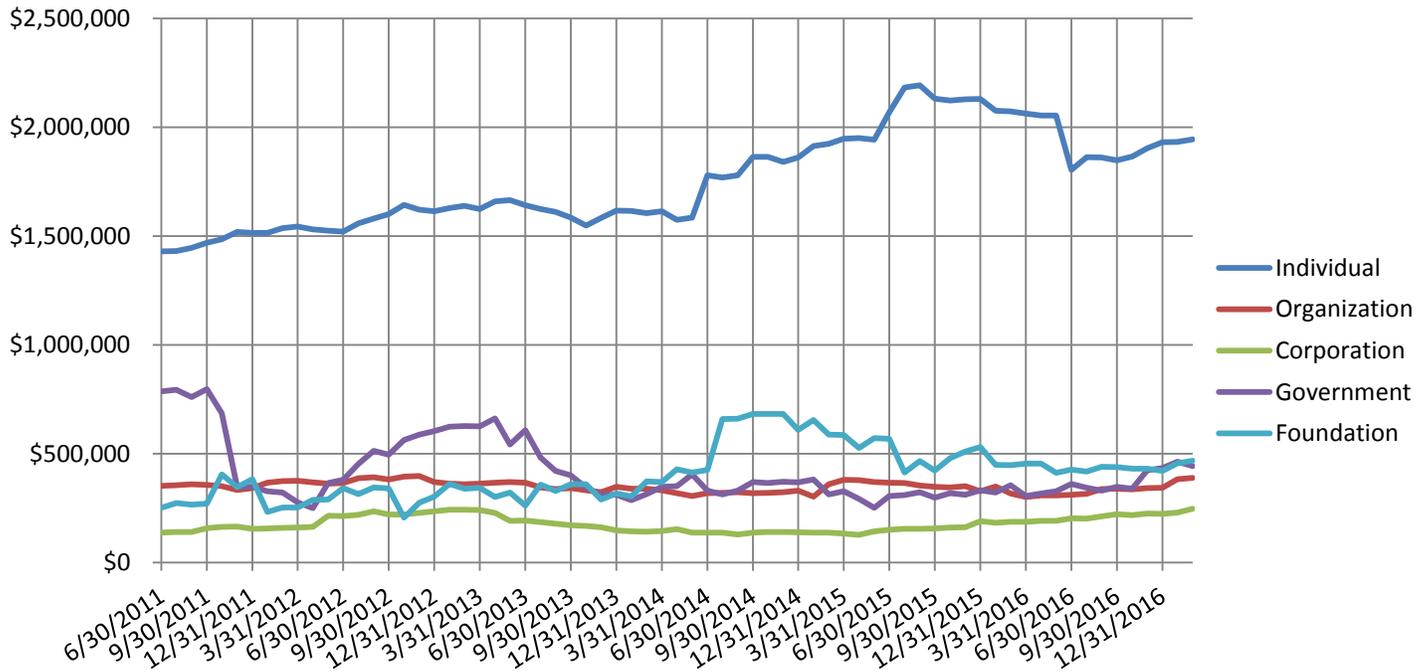
Farm to Table Dinner and Auction – Save the Date – July 15

The second Farm to Table Dinner and Auction is scheduled for Saturday, July 15 at the Oregon Garden. Tickets will go on sale April 1 (no fooling). I hope you'll join your fellow Board members and other supporters for a wonderful evening.

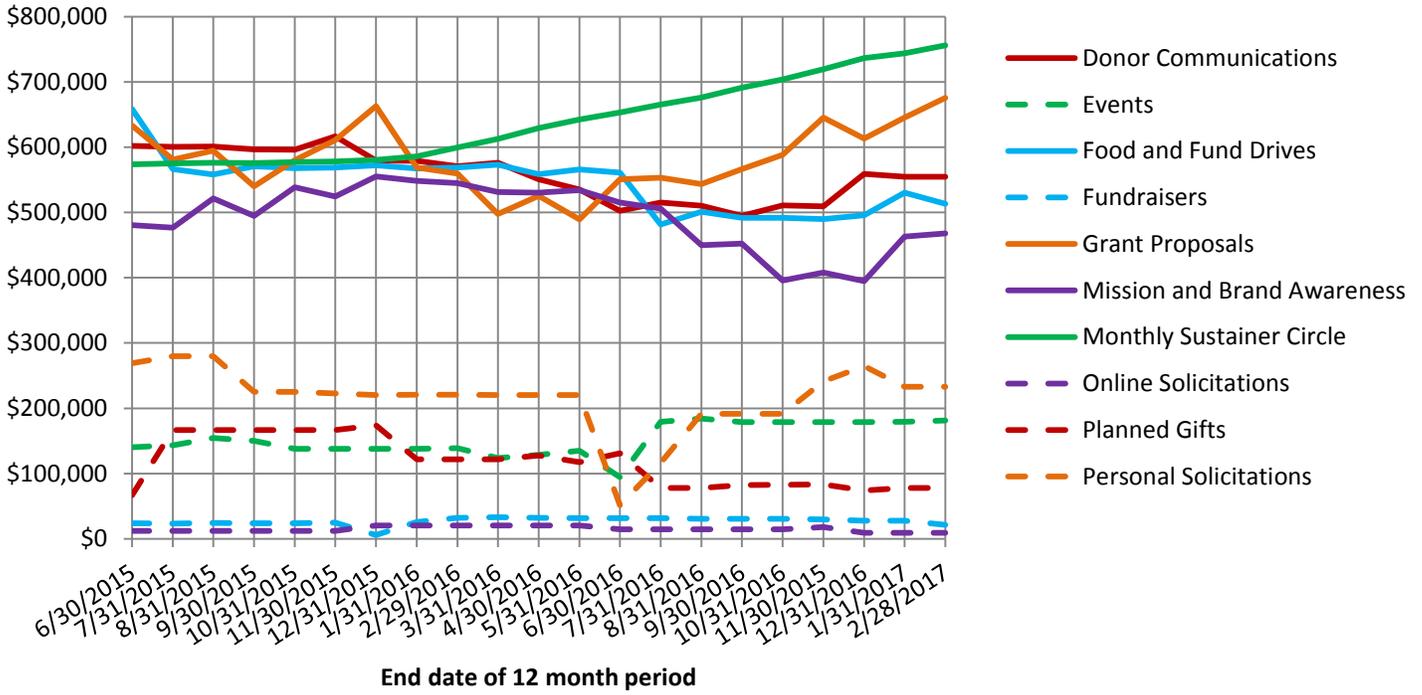
Total Giving by Fund Type Rolling 12 Months



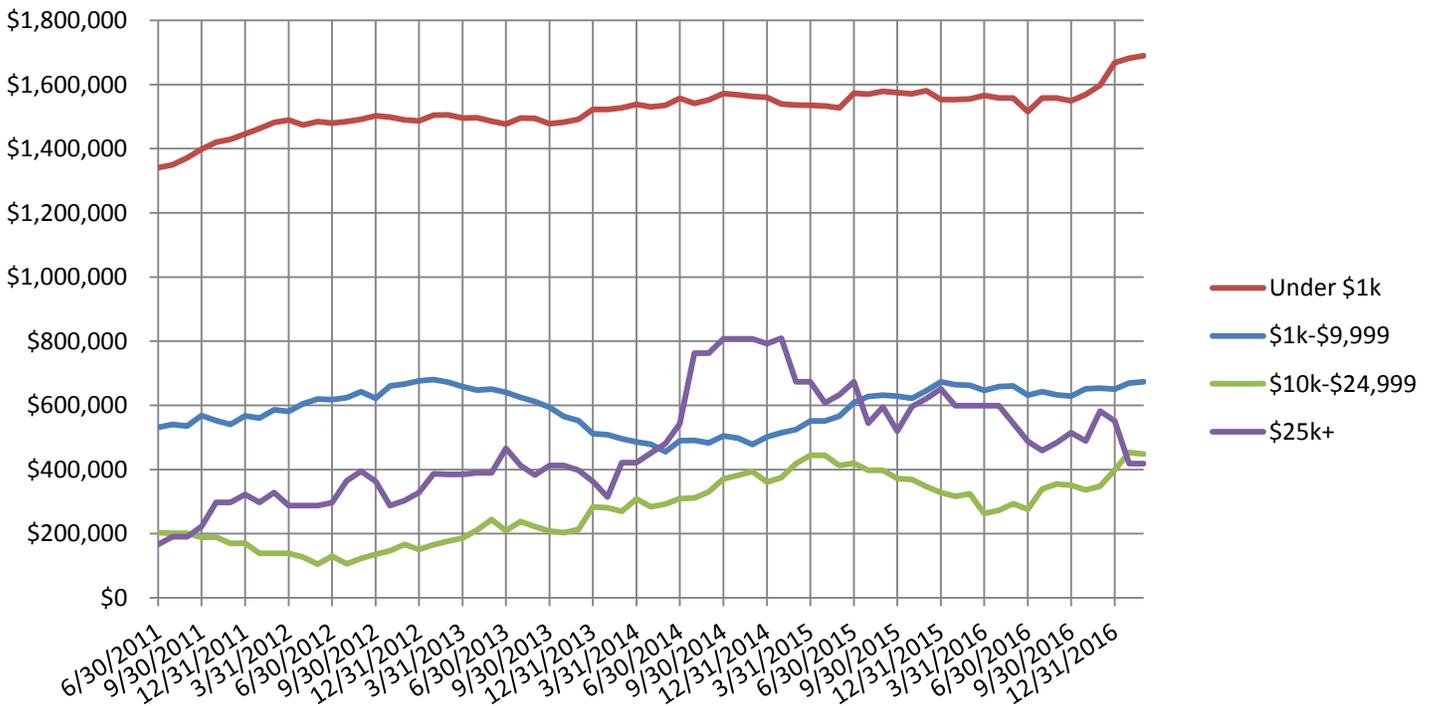
Total Giving by Constituent Type Rolling 12 Months



Total Giving by Activity Rolling 12 months



Operating Gifts by Gift Size Rolling 12 Months



Number of Donors Rolling 12 Months

