Marion-Polk Food Share

Board of Directors Meeting Minutes

January 25, 2018

**Board Members Attending:** *Frances Alvarado, Alex Beamer, Warren Bednarz, John Burt, Mike Garrison, Jim Green, Julie Huckestein, Courtney Knox Busch, Esther Puentes, Walter Smith, Brenda Tuomi, Bahaa Wanly, Cheryl Wells, Eileen Zielinski,*

**Staff Members Attending:** *Eileen DiCicco, Ian Dixon-McDonald, Aalicea Dominguez, Kimberly Fanshier, Mel Fuller, Rick Gaupo, Julie Hambuchen, Corrina Hawkins, Mattie Jenkins, Savannah Langdon, Steve Morton, Allen Pfeiffer, Auzeen Rasaie*

**Call to Order**

**Alex Beamer** called the meeting to order at 8:15 a.m.

**Guest Introductions**

**Bahaa Wanly** introduced Bob Wells from the Salem Health Board of Trustees and Bryce Peterson from Salem Health.

Bob Wells presented a $25,000 “big check” to symbolize a second-year Community Partnerships grant we have been awarded for our Farm Share Rx program. He said the provision of food is clearly tied to health outcomes. He noted that people who don’t have food when they leave the hospital get readmitted and the hospital gets penalized. So the partnership benefits both the Food Share and Salem Hospital.

VP of Programs Ian Dixon-McDonald explained that Farm Share Rx is a partnership between the Food Share and community clinics in Grand Ronde and Salem that refer patients, who are managing diet-related diseases, to the program. This year, 80 patients will be served for 14 weeks, with fresh produce grown at our own Youth Farm and an organic farm in Willamina. He also said this year’s program will be more culturally relevant for American Indian and Latino clients, who make up a large portion of the program demographic.

**Consent Agenda**

* Board Meeting Minutes, Dec. 7, 2017
* Financial Statements ending Dec. 31, 2017

**ACTION: Warren Bednarz** moved and **Eileen Zielinski** seconded adoption of the consent agenda items. The vote was unanimous.

**FY2018 Revised Budget**

**Finance Committee Chair Jim Green** discussed the FY2018 revised budget. He said the budget is conservative on the revenue side and realistic on the expense side. One number that stands out is salary cost, which continues to reflect a plan put in place last year for a 2.5% increase. Rick Gaupo explained that the budget includes an additional $150,000 in staff allocation that could be used for new positions, raises, or benefits. At this time, he said we are most committed to adding a major gifts officer position.

Jim said we are projecting deficits in 2019 and 2020, but they are not seen as significant as we are carrying a surplus at this time. Adjustments would be made if necessary.

**Bahaa Wanly** asked about our proposed investment in a major gifts officer and strategy for community impact. Rick said the next board meeting will highlight community strategy and he will tie in the fiscal impact.

**ACTION: Warren Bednarz** moved and **Cheryl Wells** seconded adoption of the revised FY18 budget. The vote was unanimous.

**Development Update**

VP of Development Julie Hambuchen presented an update on Food Share Development activities.

* She thanked Board members for helping to deliver gifts to Chefs’ Nite Out participants, noting how valuable this contact is for stewarding those relationships.
* She asked Board members to personalize the selection of Gratitude Reports each has been assigned.
* The Board was invited to attend a Feb. 21 legacy donor event if they have included the Food Share in their estate plan. And for those who wish more information, she mentioned two estate planning events with attorney Ryan Collier, the next being on Feb. 22.
* To put into perspective the value of donor stewardship and cultivation, she noted that major gifts generally take 6 months to 2 years to develop, while estate gifts are the product of 5, 10 or 20 years of relationship building. This year, the Food Share has received several bequests including one for $70,000.

**Meals on Wheels Program Update**

VP of Programs Ian Dixon-McDonald presented an update on the Food Share Meals on Wheels program. He was aided by Program Director Mel Fuller and Kitchens Manager Steve Morton.

The team provided an overview of the program, which grew out of the former Salem-Keizer Meals on Wheels. The Food Share was approached to help run the program in 2014. A year later, it was absorbed into our family of programs. Since then, we’ve seen tremendous growth and improvement in service and food quality.

Ian emphasized that MOW is not just a nutrition and food program, it also provides social contact. Program components include volunteer-delivered meals to homebound seniors, community meals at Center 50+ and South Salem Senior Center, senior food boxes, and emergency food boxes. The program is funded with a blend of public and private funding; and no one is turned away. At this time, 300-400 seniors each day are being served. The anticipated increase in the aging population of Salem/Keizer will present challenges including facilities, volunteers and staffing. Future program considerations may include more integration with the health industry and service expansion to outlying areas such as Woodburn, Dallas and Silverton.

Rick noted that the Food Share will continue to wrestle with balancing MOW expansion with the needs of other programs including food distribution, community gardens, nutrition education, etc. He said “MOW is amazing, but it’s just one of our programs. We know the pressures are coming and we need to start talking about them now.”

**Adjournment**

Alex Beamer adjourned the meeting at 9:30 a.m. Board members were invited to tour MOW.

Next board meeting is February 22, 2018.

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Courtney Knox Busch

Board Secretary