



Marion-Polk Food Share Community Gardens

Core (P1) Garden Coordinator Agreement

Garden name: _____

Coordinator name: _____

Benefits of becoming a MPFS Community Garden: The Marion-Polk Food Share Community Gardens Program agrees to provide the following for its community gardens. Gardens that serve a low income population will be given priority for all services. All services provided “as available.”

1. Donations of seed and plant starts. We will do our best to fulfill specific requests. Priority given to low income gardeners and youth programs.
2. Delivery of compost, composted manure and other soil amendments.
3. Assistance with construction and expansion projects.
4. Fiscal sponsorship including funding for garden supplies as available and grant opportunities.
5. Garden consulting and troubleshooting. Resources for gardening assistance.
6. Supervision of large volunteer work parties, training of coordinators to supervise parties.
7. Support and training for coordinators and other volunteers.
8. Volunteer recruitment: coordinator replacement (if current coordinator leaves), special volunteers.
9. Networking with other gardens and partners.
10. Garden promotion, renter recruitment.
11. Miscellaneous support from our gardens staff members.

Expectations as the Garden Coordinator: Marion-Polk Food Share (MPFS) expects the garden coordinator to follow these guidelines:

1. All garden signage displays MPFS logo. Include MPFS logo on all flyers, leaflets or other promotional materials. If no large sign currently exists, allow MPFS staff to install a garden sign with our logo and other garden supporters listed.
2. Coordinator assumes all day to day garden responsibilities (plot assignments, fee collection, etc.) of community garden.
3. Coordinator will notify MPFS of any fundraising activities organized in support of the garden, and the MPFS logo will be included on fundraising materials. Garden may maintain an individual garden funds account with MPFS.



4. Attend Community Garden Coordinator quarterly meetings and annual trainings. New coordinators must attend the annual training, and all coordinators are strongly encouraged to attend.
5. Make gardener contact information, such as names, phone numbers and email addresses, available to MPFS. Individual gardeners may opt out of providing information. MPFS pledges to use the contact information solely for communicating directly with gardeners about upcoming community events, opportunities, and other MPFS activities. Information will not be given to a third party.
6. At least 20% of growing space must be dedicated to any combination of the following:
 - a) Low-cost rental plots that specifically serve low-income families.
 - b) Educational programming for children or young adults from low-income families. MPFS can assist with building a relationship with a local school or youth group, providing educational materials and recruiting a volunteer or staff member to teach activities.
 - c) Produce grown specifically for donation to Marion-Polk Food Share, an MPFS partner agency, or another approved charity. Coordinator or volunteer must commit to delivery of produce to agency. May be grown in one area or dispersed among different plots.
7. Remind community gardeners of important policies that keep garden in compliance with local laws and landowner expectations, including:
 - a) No use of illegal drugs or alcohol in the garden.
 - b) No selling of garden produce from gardens utilizing free city water.
 - c) No growing of illegal plants. According to state law effective July 1, 2015, marijuana may only be grown out of public view at a residence and therefore is not permitted, by law, in community gardens.
 - d) No use of explosives, fireworks, or weapons in garden.

Signatures:

Garden Coordinator

Date

Marion-Polk Food Share

Date